

Academic Role Profile

<b>Job Title:</b>	Senior Lecturer
<b>Responsible to:</b>	Dean of Faculty
<b>Responsible for:</b>	Research staff employed on programmes and awards directed by the post holder. May have supervisory responsibility for other staff.
<b>Job Summary and Purpose</b>	
To develop a personal research portfolio in line with the Faculty's research strategy, to take a lead in teaching at undergraduate and postgraduate level, and to participate in Faculty and University administration.	
<b>Main Responsibilities/Activities</b>	
<p><b>To develop the research activities of the Faculty and the University (in collaboration with others in the discipline where appropriate) by:</b></p> <p>Developing the research activities of the Faculty and the University by maintaining an expert reputation in own subject area independently and/or in collaboration with others as part of a larger research team, sustaining a track record of published research findings.</p> <p>Planning, co-ordinating and leading research activities in accordance with a specific project plan through a research team or a group of staff involved in research. Managing the financial and physical resources associated with the research activities. Supervising and guiding the work of staff and research and doctoral students on own specialist area.</p> <p>Leading innovative research proposals (as a self-contained item or as part of a broader programme), identifying sources of funding, submitting funding bids, and gaining positive reviews for these. Planning the research to be undertaken</p> <p>Publishing original research in appropriate journals or other media, as appropriate.</p> <p>Engaging in external academic activities in accordance with the Faculty's research strategy at a national level. Such activities may include creative work, the generation of research funding, and contribution to professional meetings and societies.</p> <p>Contributing the methodological expertise of the School through being able to offer qualitative, quantitative and mixed method approaches to data analysis</p> <p>Contributing to the wider academic community general life and work of the University through, for example, editing journals, refereeing papers, external examining, involvement in professional bodies.</p> <p>Attending appropriate conferences for the purpose of disseminating research results or personal development</p> <p>Leading funding bids which develop and sustain research support for the specialist area and advance the reputation of the Faculty and the University.</p> <p>Sustaining and developing professional expertise and maintaining the requirements for registration with the appropriate body (<i>for academics with clinical links only</i>).</p>	

## Academic Role Profile

### **To develop the teaching activities of the Faculty by:**

Leading the development of new teaching methods and designing programme units and taking responsibility for the quality of programme units.

Planning, delivering and critically reviewing a range of teaching and assessment activities including lectures.

Training and supervising of students (including research students) and acting as an external examiner, according to own area of subject specialism.

Setting/marking programme work, practical sessions, supervisions, fieldwork and examinations according to own area of subject specialism, and providing appropriate feedback to students.

Taking part in activities such as validating and examining in relation to the University's associated institutions.

### **To engage in scholarship by:**

Continually updating knowledge and understanding in the field or specialism. Extending, transforming and applying knowledge acquired from scholarship to teaching, research and appropriate external activities.

### **To undertake pastoral care of students by:**

Acting as personal tutor, if required, using listening, interpersonal and pastoral care skills to provide support to applied psychology students and trainees and offer triage to others services within the University. Appreciating the needs of individual students and their circumstances.

### **To contribute to the efficient management and administration of the Faculty, the University and the wider academic community by:**

Performing such personal administrative duties throughout the Faculty and the University as are recognised by the University as properly within the remit of the work of academic staff, such as Director of Studies, Examination Office, Time-tabling Officer, Unit or module lead etc

Advising, supervising and giving guidance to other staff.

### **Person Specification**

## Academic Role Profile

### **The post holder must have:**

An honours degree or an appropriate and equivalent professional qualification in a relevant subject

A doctoral degree

Proven academic leadership

Achievement in scholarship and research at an international level

Evidence of a leadership/development role in high quality teaching at undergraduate and postgraduate level.

Must have expertise in qualitative, quantitative and mixed methodological approaches

Evidence of making a contribution to the administration and general life and work of an academic institution

### **Relationships and Contacts**

The post holder will be a member of such Faculty Committees as may be relevant to their administrative duties, for example Faculty Board of Studies and Examination Board. New appointees will be assigned a senior colleague to aid their integration into the Faculty and University.

Research priorities will be agreed within the strategic framework of the Department, School and wider University objectives. Teaching and administrative duties will be allocated by the Head of Department in liaison with the Head of School, within the context of the teaching programmes agreed by the Faculty Learning and Teaching Committee.

### **Special Requirements**

The post holder is expected to work outside normal office hours as necessary and occasional at a weekends.

### **All staff are expected to:**

- Positively support equality of opportunity and equity of treatment to colleagues and students in accordance with the University of Surrey Equal Opportunities policy.
- Help maintain a safe working environment by:
  - Attending training in Health and Safety requirements as necessary, both on appointment and as changes in duties and techniques demand
  - Following local codes of safe working practices and the University of Surrey Health and Safety Policy
- Undertake such other duties within the scope of the post as may be requested by your Manager.

## Academic Role Profile

<b>Addendum</b>	
This document provides additional information relating to both specific aspects of the post/Faculty and any post specific person specification criteria. The information contained within this document should always be read in conjunction with the accompanying generic Job Purpose.	
<b>Job Title:</b>	Senior Lecturer in Clinical Psychology
<b>Background Information/Relationships</b>	
The post holder will be a leading Psychologist working within the Clinical or Clinical health domain and have a track record of working in this environment.	
The post holder will be is expected to complement and/or build on our existing research strengths within the Department.	
The post holder is expected to show research standing that is supported by external funding and evidenced by high quality publication, whilst contributing to the teaching of psychology at undergraduate and postgraduate level, including the supervision of doctoral level research.	
<b>Person Specification</b>	
This section describes the sum total of knowledge, experience & competence required by the post holder that is necessary for standard acceptable performance in carrying out this role. This is in addition to the criteria contained within the accompanying generic Job Purpose.	
	<b>Essential/ Desirable</b>
Doctoral Degree in Psychology or related discipline	E
Evidence of a consistent and productive record of high-quality internationally and world leading publications in peer reviewed academic journals	E
Evidence of fit with the research profile and aims of the Department of Psychological Interventions and School of Psychology	E
Evidence of consistent research grant bidding activity with successful completion of multiple research grants	E
Evidence of good standing in the discipline through, for example, editorial roles, contributions to professional bodies/societies, keynote presentations at international conferences etc.	E
Track record of high quality teaching and learning in the HE sector	E
Track record of utilising qualitative data analytic approaches and publishing qualitative research in peer reviewed academic journals. As well as familiarity quantitative approaches	E
A proven track record in successfully supervising PhD and or PsychD psychology students to completion	E
Evidence of a leadership role at undergraduate and postgraduate level.	E
HE Teaching Qualification or equivalent experience and training	E
<b>Key Responsibilities</b>	

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This document is not designed to be a list of all tasks undertaken but an outline record of any faculty/post specific responsibilities. This should be read in conjunction with those contained within the accompanying generic Job Purpose.

1. Conduct sustainable independent research to an internationally excellent standard
2. Stimulate and facilitate research in the School of Psychology through collaboration and supervision of research students
3. Enhance the academic standing of the School through regular attendance at national and international conferences.
4. Contribute to the teaching of the clinical psychology doctorate trainees
5. Contribute to the ongoing quality initiative required by the University, NHS commissioners, and professional and registrant bodies.
6. Recruit and supervise PsychD and PhD students.
7. Contribute to the strategic development of the Department, and wider culture of the School through engagement with research strategy, programme development and School of Psychology projects and initiatives.
8. Demonstrate emerging academic leadership through the winning of research grants as PI and by mentoring staff and leading a research team
9. To support the academic culture of the School and Department through academic leadership role, along with regular attendance/leading (as appropriate) of meetings and related activities – both inside and outside of semester time.

**N.B. The above list is not exhaustive.**

Due to the nature of academic roles, some travel, and evening and weekend attendance (subject to reasonable notice) will be required.